Getting Started

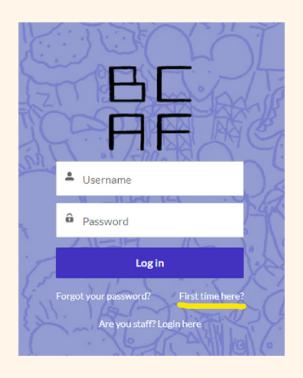
We have partnered with our parent organization the Boston Comic Arts Foundation to develop a Creator Portal to make applying for MICE year after year, easier. Follow the steps below to create your Creator Portal account and begin your application for MICE 2023.

Register

Go to https://portal.bostoncomicarts.org.

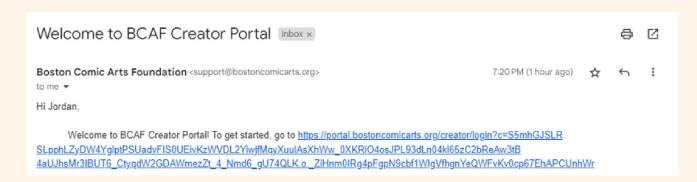
You need to sign up for an account before you can apply. Select "First time here?" on the bottom right to build your account.

Please note whatever email you use to register will be your username for your account.



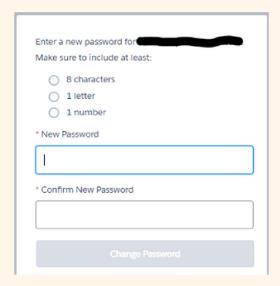
Activate your account

You'll get an email prompting you to activate your account. Follow the link in the email to get started.



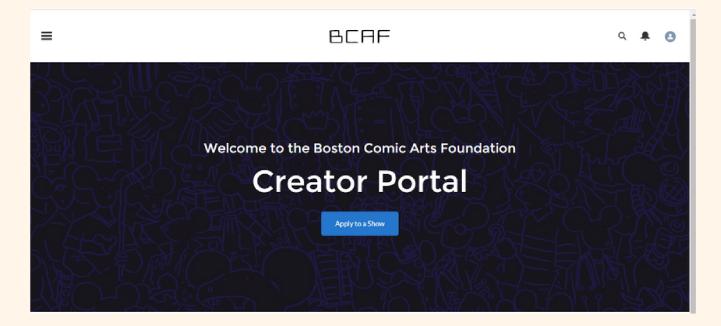
Create a password

Before you get started, you need to set up a password for your Creator Portal account so you can come back and access it any time!



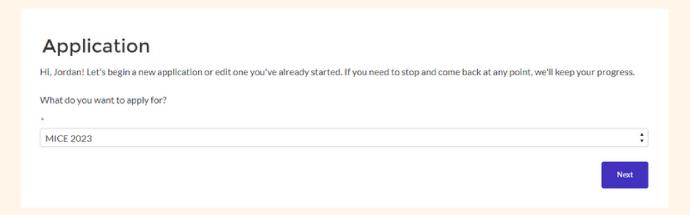
Apply to a show

After you create your password, you will be brought to the Creator Portal dashboard. To submit an application, select "Apply to a Show."



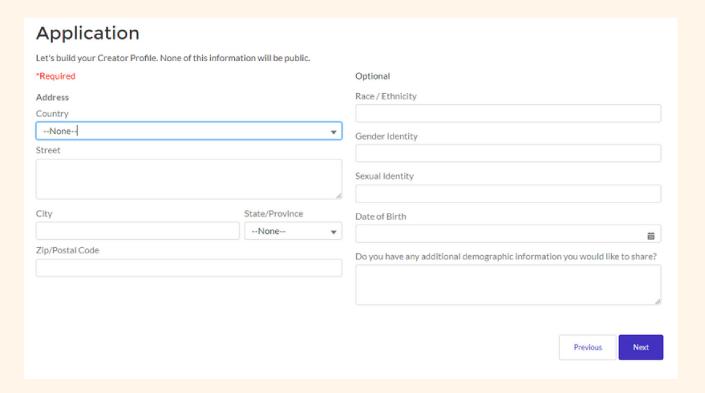
Select an application

Select which show you want to apply for. In this case, choose MICE 2023.



Build your Creator Profile

Get started by building your Creator Portal account profile. Please note that all this information is confidential and will only be visible to the MICE committee.



A quick note

Next you'll come to a screen with a quick message explaining that we're sharing a weekend with CXC this year. (Bummer, I know.) Just select "Got it" to confirm you've read this and move on to the next step.



Start your application!

First, we'll start with some information that will be posted publicly should you be accepted as an exhibitor. Let us know what your exhibitor name should be. This is whatever should be displayed on the MICE website and on your badge. Please also provide a website, if applicable.



Now you're ready to fill out your MICE application, starting with your your portfolio. Select "Next" to go through all the application menus. The sections covered are Portfolio, Table Request, and some final questions.



Application Complete!

Once you've gone through all the menus and completed the full application, select Next to finish submission.



Questions?

We're happy to help! Reach out at mice@bostoncomicarts.org